This is to inform that it has been decided by the State Government in School Education Department that admission of children will be started from Pre Primary class in place of class-I from the academic Session-2013. The minimum age of admission of such children shall be 5 yrs+ as on 01.01.2013. This is further to inform you that the State Government is committed to provide universal elementary education to all children of the age of 6-14 yrs free of cost and they shall be admitted to their age appropriate classes as below:

(i) For Class I, the age of 6 years and above but less than 7 years of age:
(ii) For Class II, the age of 7 years and above but less than 8 years of age:
(iii) For Class III, the age of 8 years and above but less than 9 years of age:
(iv) For Class IV, the age of 9 years and above but less than 10 years of age:
(v) For Class V, the age of 10 years and above but less than 11 years of age:
(vi) For Class VI, the age of 11 years and above but less than 12 years of age:
(vii) For Class VII, the age of 12 years and above but less than 13 years of age:
(viii) For Class VIII, the age of 13 years and above but less than 14 years of age:

Now, procedure of admission of the children of the aforesaid classes viz. Pre Primary class to class-VIII shall be guided by the norms as circulated vide this Deptt. No. 745-SE(EE)/10M-186/2010 dt. 06.11.2012 & 1114-SE(Law)/1A-01/09 dt. 03.07.2012

It is mentioned in this connection that all primary children shall be provided mid-day meal. Separate sitting arrangement should be made for them as far as practicalable. If owing to paucity of space they are not accommodated separately they may sit with class-I students. Teaching-learning process of such pre primary children shall be done by the existing teachers now and after mid-day meal they may be allowed to leave school.

However children who have completed any class at a lesser age in the same school may be allowed to proceed to the next class.

The aforesaid policy be followed in all Govt. run/ Govt. aided Schools across the State of West Bengal.

Secretary
School Education Deptt.