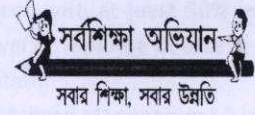


**Office of the District Project Officer,
Sarva Siksha Mission - BIRBHUM.**



"Vidyasagar Bhavan" (Office complex of the District Primary School Council, Birbhum)
P.O.:- Suri, District:- Birbhum, PIN:- 731101, Phone/Fax: (03462)-255785

Notice for Engagement

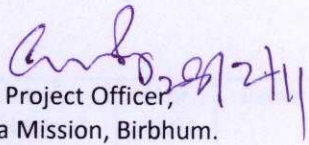
Applications are invited from the eligible candidates for engagement in the following posts under Sarva Siksha Mission, Birbhum on contractual basis. Name of Posts & vacancies are as follows:

Sl. No.	Name of the Posts	No. of Vacancy	Qualification
1	District Data Entry Operator (DEO)	1	a) H.S. / 12 th Std. Passed in any stream from a recognised Board/ Council at least with 50% marks. b) Technical Skill: Speed in computer typing in English of 30 words per minute and in Bengali of 20 words per minute. c) Knowledge of Windows 98/XP, Ms- Office, Page Maker, Bengali Software d) Age : Below 35 years (as on 01/01/2011) e) Consolidated Remuneration Rs.13419.00
2	Finance & Accounts Officer (FAO) [District Level]	1	A. In case of direct recruit: a) Hons Graduate/ Post Graduate in Commerce from any recognised University along with CA/ICWA (inter qualified) and possessing Certificate course in Financial Accounting Software. b) Experience: With at least 3 years experience in the field of Finance Accounts and Audit in a reputed organisation. c) Age : Below 35 years (as non 01/01/2011) d) Consolidated Remuneration Rs. 20061.00 B. In case of retired employee: a) Experience: Thorough experience and knowledge in working as Accounts Officer or like in the Govt. offices with adequate exposure in Computer Accounting. b) Age: Below 62 years. c) Pay: As per rules.
3	District Planning Coordinator	1	a) Hons Graduate/ Post Graduate in Economics or Commerce from any recognised University with at least 50% marks. b) Experience: At least 1 year experience in Project work is desirable. c) (Age : Below 35 years (as non 01/01/2011)) d) Consolidated Remuneration Rs.18401.00
4	District Pedagogy Coordinator	1	A) In case of direct recruit: a) Hons Graduate/ Post Graduate in any subject with at least 50% marks and B.Ed. (1 st class) from any recognised University. b) Experience: At least 2 years experience in the field of Education /Project Work is compulsory. c) Age : Below 35 years (as non 01/01/2011) d) Consolidated Remuneration Rs.18401.00 B) In case of retired employee: a) Retired District Inspector of Schools (DI/s), Additional District Inspector of Schools (ADI/s), Assistant Inspector of Schools (AI/s), Headmaster/ Headmistress of the Secondary/ Higher Secondary Schools. b) Age: Below 62 years and may continue up to the age of 65 years. c) Pay: As per rules.

5	District Project Management Information System (PMIS) Coordinator	1	<p>a) Hons Graduate/ Post Graduate in Commrece with at least 50% marks from any recognised University and DOEACC 'O' level or Diploma Course in Computer Application (DCA) from any recognised Institution.</p> <p>b) Experience: At least 1 year experience in Database Management is desirable.</p> <p>c) Age : Below 35 years (as non 01/01/2011)</p> <p>d) Consolidated Remuneration Rs.18401.00</p>
6	Group -D Staff [CLRC]	1	<p>a) At least VIII passed from any recognised Institute.</p> <p>b) Age : Below 35 years (as non 01/01/2011)</p> <p>c) Fitness: Physically and Mentally fit for Mobility.</p> <p>d) Consolidated Remuneration Rs.8770.00</p>

1. The candidates are advised to apply after satisfying the eligibility criteria. They will submit all documents (photo copies duly signed by the candidate) in support of the informations furnished in the application.
2. The application should be submitted in prescribed format (specimen enclosed) with supporting documents through registered post (with AD) only, so that the same must reach this office within **15/03/2011 by 4 PM.**
3. The candidates who had applied for any post previously, if any, will have to apply afresh in response to this advertisement.
4. One self-addressed envelope shall be enclosed.
5. A recent passport size coloured photograph has to be affixed in the space provided in the application form (duly signed by the applicant in full).
6. The name of the post should be clearly mentioned on the envelope.
7. One candidate may apply only for one post.
8. Modification if any may be made as per direction of the authority.

Encl: Application Format.


 District Project Officer,
 Sarva Siksha Mission, Birbhum.

Application Format

To
The District Project Officer,
Sarva Siksha Mission, Birbhum.

Passport size
Photo graph
(to be signed in
full on the Photo
graph)

Sub.: Application for the post of
under Sarva Siksha Mission, Birbhum on contractual basis.

Sir,

In response to your advertisement in the Statesman/ the Ganashakti datedfor engagement to the post of under Sarva Siksha Mission, Birbhum on contractual basis, I beg to offer myself as a candidate for the same. Details of my candidature are given below:

1. Name of the Candidate :
(in capital letters)

2. Sex :

3. (a) Father's Name :

(b) Husband's Name :

4. Address with PIN Code :

(a) Present :

(b) Permanent :

5. Date of Birth :

6. Age (as on 01/01/2011):Years Months Days

7. Nationality:

8. Educational Qualifications :

Sl. No.	Name of Examinations passed	Board/ Council/ University	Name of Institution from where passed	Year of passing	Full marks	Marks obtained	% of marks	Remarks

9. Experience :

I hereby declare that the above mentioned informations are true with the best of my knowledge and belief.

Date :

Signature of the candidate in full