

GOVERNMENT OF WEST BENGAL

OFFICE OF THE DISTRICT MAGISTRATE, BIRBHUM
(PANCHAYAT AND R.D. SECTION)

Memo No. 202 /P

Dated: - 04/02/10

To
The DIO,
NIC, Birbhum

Sub: - Notification of Vacancies of GP

Sir,

I am forwarding herewith the copy of Memo No. 192(2)/P and 193(2)/P, dt-04/02/10 for publication of the Notification of recruitment to the post of Executive Assistant, Sahayak, and GP Karmee in the website of the District of Birbhum.
(<http://www.birbhum.gov.in>)

Encl: - As stated

Your faithfully

For District Magistrate,
Birbhum

**Office of the Birbhum Zilla Parishad
Suri, Birbhum**

Notice

No:- 193(2)18 dt-4.2.10.

Applications are invited in Prescribed Application Form from prospective candidate fulfilling the requisite criteria for the post of Gram Panchayats Karmee under the District of Birbhum.

Application should be sent to the Executive Officer, Birbhum Zilla Parishad, Suri, Birbhum. Either by speed post/ Registered post with AD or by hand in any working day (Monday to Friday excluding holiday) upto 26/02/2010 within 11.00 a.m. to 3.00 p.m. Last date of submission of application to the above address is 26/02/2010.

No application will be received by the office beyond the stipulated time.

Name of Post	Qualification	Age limit	Tentative Vacancies
Gram Panchayat Karmee	(a) Must have passed final examination of class VIII from any recognized Institution. (b) Must be citizen of India as defined in Part-II of the constitution of India	Age limits- Between 18 to 37 years as on 01.01.2010 & age relax - able as per existing rule.	Genl.-23, SC-8, ST-2, BC-1. Total :- 34

**Application for the post of Gram Panchayat Karmee under Gram
Panchayat in the District of Birbhum.**

(Ref:- Notice No. 193(2)/P Dated. 04/02/2010)

Paste here a self
attested recent
passport size
photograph

To
The Executive Officer,
Birbhum Zilla Parishad
Suri, Birbhum.

Sir,

- 1) Name of the post applied for:-
- 2) A) Name of the candidate (In Bold Letter):-
B) Name of the father/Husband (In Bold Letter):-
C) Residence Address (In Bold Letter) with P.S. & PIN:-
D) Permanent Address (In Bold Letter):-
- 3) Sex (Male/Female):-
- 4) Date of Birth (As recorded in the VIII passed certificate):-
Day Month Year
- 5) Age as on 01-01-2010:-
Year Month Day
- 6) Category (Put √ Mark in the Appropriate Box):- SC ST OBC Genl
- 7) Educational / Technical Qualification

Sl. No	Name of the Institution / School	Name of the Examination Passed	Year of Passing Exam	Percentage of marks
1				
2				

Declaration: - I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination my candidature is liable to be cancelled. I have read the provisions in the Notice of this Recruitment carefully and I hereby undertake to abide by them. I further declare that I fulfill all the conditions of eligibility regarding age limits, Educational qualifications etc. prescribed for admission to the examination. I bound myself to produce all the certificates in support of my claim for educational qualification, Age, Category (SC/ST/OBC/Ex-Serviceman/PH/Exempted) on demand.

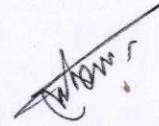
Yours faithfully,

Full Signature of the Applicant

Place: -
Date:-

Note:-

1. The envelop containing the Application must be superscribed in bold letters as “**Application for Recruitment to the post of** **Category**”
2. An Application will be summarily rejected at any stage of the recruitment process for not conforming to the official format/having incomplete information/ wrong information/misrepresentation of facts/left unsigned/without unsigned photograph pasted at the appropriate place/for submitting more than one application.
3. **Documents in support of their claim for Educational Qualification, Age, and Category need not be attached with the application.**
4. One self addressed envelops of ‘12x25’cm on size with Rs. 5/- postage stamp must be attached with the Application Form.
5. The applications must be submitted in the prescribed Application Printed / Hand-written Form will be accepted.
6. The authority will not be responsible for postal Delays.



**Executive Officer
Birbhum Zilla Parishad
&
District Magistrate
Birbhum**

**Office of the Birbhum Zilla Parishad
Suri, Birbhum**

Notice

No:- 192 (2)/P. dt. 4.2.10.

Applications are invited in Prescribed Application Form from prospective candidate fulfilling the requisite criteria for the following categories of post of Gram Panchayats under the District of Birbhum.

Application should be sent to the Executive Officer, Birbhum Zilla Parishad, Suri, Birbhum. Either by speed post / Registered post with AD or by hand in any working day (Monday to Friday excluding holiday) upto 26/02/2010 within 11.00 a.m. to 3.00 p.m. Last date of submission of application to the above address is 26/02/2010.

No application will be received by the office beyond the stipulated time.

Name of Post	Qualification	Age limit	Tentative Vacancies
EXECUTIVE ASSISTANT	<p>a) Essential :- (i) A Bachelor Degree from a Recognized University. (ii) Diploma in Computer application from any Institute Recognized by State Government or Central Government or State Council of Technical Education or All India Council of Technical Education. (iii) Must be Citizen of India.</p> <p>b) Desirable: (i) Post Graduate Degree/Diploma in Social Works/Rural Development or allied subjects from any recognized Institute or University. (ii) Experience in Social Works or Rural Development.</p>	Age limits-- Between 18 to 37 years as on 01.01.2010 & age relax able as per existing rule.	Genl-1, SC-1,ST-1, BC-1, Genl.(EC)-1, ST(EC)-1 Total-6
SAHAYAK	<p>a) Must be Citizen of India. b) Must have Passed Madhyamik Examination from the West Bengal Board of Secondary Education or its equivalent examination from any recognized Board or Council or University. Candidates having 50% marks in aggregate in the Madhyamik or its equivalent examination will be preferred.</p>		Genl- 14, SC-7, ST- 1, BC- 2 Genl (Person with Disability)- 1, Genl.(EC)- 7, SC(EC)- 2, ST(EC)- 1, BC(EC)- 1, Genl (Ex-service men- 1 Total - 37

Application for the post of Executive Assistant/Sahayak under Gram Panchayat in the District of Birbhum.
(Ref : Notice No. 192(2)/P Dated. 04/02/2010)

To
The Executive Officer,
Birbhum Zilla Parishad
Suri, Birbhum.
Sir,

Paste here a self
attested recent
passport size
photograph

- 1) Name of the post applied for:-
- 2) A) Name of the candidate As recorded in the Matriculation Certificate (In Bold Letter):-
 B) Name of the father/Husband (In Bold Letter):-
 C) Residence Address (In Bold Letter) with P.S. & PIN:-
 D) Permanent Address (In Bold Letter):-

3) Sex (Male/Female):-

4) Date of Birth (As recorded in the Matriculation certificate):-
 Day Month Year

5) Age as on 01-01-2010:-
 Year Month Day

6) Category (Put \sqrt Mark in the Appropriate Box):- SC ST OBC PH
 Ex-service men Exempted category General

7) Educational/Technical Qualification

Sl. No	Name of the Board/University	Name of the School	Name of the Examination Passed	Year of Passing Exam	Percent age of marks
1					
2					
3					
4					

10) Experience (if any):-

Declaration: - I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination my candidature is liable to be cancelled. I have read the provisions in the Notice of this Recruitment carefully and I hereby undertake to abide by them. I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed for admission to the examination. I bound myself to produce all the certificates in support of my claim for educational qualification, Age, Category (SC/ST/OBC/Ex-Serviceman/PH/Exempted) on demand.

Yours faithfully,

Place: -
Date:-

Full Signature of the Applicant

Note:-

1. The envelop containing the Application must be superscribed in bold letters as “**Application for Recruitment to the post of** **Category**”
2. An Application will be summarily rejected at any stage of the recruitment process for not conforming to the official format/having incomplete information/ wrong information/misrepresentation of facts/left unsigned/without unsigned photograph pasted at the appropriate place/for submitting more than one application.
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