



Government of West Bengal
Office of the District Magistrate and District Collector
(Dev. & Planning Section)
Suri, Birbhum
Pin 731101

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Recruitment Notification

For recruiting NRDMS Centre-in Charge and NRDMS Assistant

- 1:0: Name of the post:** 1. NRDMS Centre-in Charge; 2. NRDMS Assistant.
- 2:0: Nature of engagement:** On Contract basis through open advertisement with re-newable clause. Initially the contract is valid for one year from the date of joining.
- 3:0: Emoluments:** Consolidated monthly salary for NRDMS Centre-in Charge is Rs.11, 000/- and for NRDMS Assistant is Rs.8500/-. *For candidates having less qualification in experience side remuneration will be Rs. 10,000/- and Rs 8,500/- respectively for the post of NRDMS Centre-in Charge and NRDMS Assistant.*
- 4:0: Qualification and experience:**
1. For NRDMS Centre-in Charge: Masters Degree in Mathematics/ Statistics/ Operation Research/ Economics/ Geography/ Geology/ Computer Science or MCA with at least 2 years working experience in GIS development.
 2. For NRDMS Assistant: Graduate with at least one year full time diploma in Computer Application plus 2 years experience in GIS development. Exposure in different development schemes of the Government is desirable.
- 5:0: Reservation:** In reference to the memo. 1170-SE (S)/1S-27/00 dated 14.09.99 of School Education Department arising out of review petition no. 1749 of 1997 in Civil Appeal no.3175 of 1997 (with Civil) Appeal no. 2346 of 1981; Special Leave Petition (Civil) Nos. 13148 of 1997; 2892 of 1983, 9252 of 1981 decision on April 17, 1998, since the aforesaid posts are 'single cadre post' the Reservation Rule is not applicable. However, in the event of more than one candidate obtaining the same marks in hands-on proficiency and interview, preference will be given to ST/SC/ women candidates in that order.
- 6:0: Age limit:** Minimum age will be 21 years and maximum age will be 37 years as on 01.01.2009. Upper age is relaxable for SC/ ST/ OBC candidate as per government rule.
- 7:0: Process of Selection:**
- 7:1: Application:** The prospective candidate for both the posts may appear for a "walk -in-interview" and a "Hands-on-Proficiency test" to be held at 12 noon a.m. on 24.12.2009 at the Office of the District Magistrate, Birbhum, Prashasan Bhaban, Suri along with an application in plain paper specifying the name of the candidate, Father's/ Husband's name, full address, date of birth, age (as on 01.01.09), category (whether SC/ST/OBC); qualification, experience and signed in full by

the candidate. One attested passport size photograph should be pasted on the top right hand corner of the application. Original certificates along with attested copies as proof of age, nationality, (Electoral Photo-Identity Card, ie, EPIC or any other document) category (in case of SC/ST /OBC candidates), academic qualifications, experience, etc. should also be brought at the time of the interview for verification. In case any candidate is found to be unsuitable for the post(s) applied for on the basis of educational qualification, experience , age or otherwise on the date of interview or after issue of engagement letter, his/her candidature will be cancelled without any further reference to him/her.

7:2: Scrutiny of application: The applications with all supporting documents will be scrutinised on the date of interview, i.e. on 24.12.2009.

7:3: Hands-on Proficiency Test and interview: All candidates appearing for the interview will first appear for a "Hands-on-proficiency" test on GIS at 12 .00 noon followed by an interview on 24.12.2009 at the Conference Hall of the D.M. Birbhum at Suri, Birbhum

7:5: Tabulation of result: The selection of eligible candidates for both the posts will be made on the basis of result of proficiency test and marks obtained in the interview. The selection committee will thereafter prepare a panel of eligible candidates with its resolution.

8:0: Engagement: The finally selected candidate, for both the posts, will be given offer for engagement by District Magistrate on contract basis which will be valid for one year from the date of joining. The contract may be renewed on yearly basis depending upon the successful performance of the candidates and existing government policy.

9:0: Selection Committee: The District Magistrate will appoint the member of selection committee consisting of following officials:-

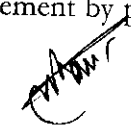
1. Additional District Magistrate (Dev.): Chairman.
2. One Representative from Department of Science & Technology: Member.
3. DIO-NIC, Birbhum: Member.
4. District Planning Officer, Convener Member.
5. O/C-NRDMS: Member.

10:0: Special Clauses of Selection Process:

10:1: Cancellation of Selection Process: The District Magistrate reserves the right to cancel, abridge or modify at any time or at any stage of selection by passing an order without assigning any reason.

10:2: Modification of Selection Committee: The District magistrate also reserves the right to modify/ abridge/ modify/ include selection committee.

10:3: Cancellation/ Termination of engagement The District Magistrate also reserves the right to cancel engagement or contact of engagement or impose/ re-impose any condition of engagement by passing an order to this effect.


District Magistrate,
Birbhum.