

**TWENTY – EIGHTH  
BIRBHUM DISTRICT BOOK FAIR COMMITTEE- 2009 – 10  
BIRBHUM  
(BIRBHUM DISTRICT LIBRARY BUILDING, SURI, BIRBHUM)**

**NOTICE**

Sealed quotations are invited from competent Firms / Persons / Decorators / Electrical Suppliers for completion of the works as per enclosed lists for 28<sup>th</sup> Birbhum District Book Fair, 2009-10 to be held at Suri Zilla School Maidan, Suri, Birbhum, commencing on and from 03.12.09 to 08.12.09.

Sealed quotations in plain paper / in letterhead of the firm with seal and signature have to be dropped in the Tender / Quotation Box, placed at the office of the District Library Officer, Birbhum, within 12.00 Noon of 13.11.2009. The details of drawing for superstructure and other information will be available at the Office of the District Library Officer, Birbhum.

The quotation should invariably be supported by Xeroxed and attested copies (Non-refundable) of the clearance certificate or evidence in respect of Income Tax, Sale Tax, Trade License and P. Tax etc.

The amount of works for all the items together is to be quoted both in words and figure clearly.

The works are to be completed two days before commencement of the Fair i.e. by 1<sup>st</sup> December, 2009 by 6 p.m. in all respect.

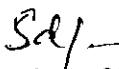
Safety condition for erection of Temporary Pandal structure and electrical installations are to be maintained as per recommendation by the W.B. Fire Services under the provision of respective Act / Rules / Govt. orders etc.

All the works should be done as per drawing and the direction of the District Book Fair Committee.

The Firm / Person / Decorator will be sole responsible for any kind of maintenance work of the Superstructure / Pandal / Electrical installations till the end of Book Fair.

The Fair Ground, along with the materials, to be covered by Fire Insurance by the Decorator / Firm it self.

The sealed quotations which will be found in the tender box will be opened on 13<sup>th</sup> November, 2009 at 1.00 P.M. in Office Chamber of the Addl. District Magistrate(G), Birbhum, where participants may attend. The authority reserves the right to accept or cancel any and/or all of the quotation(s) without assigning any reason what so ever.

  
District Library Officer, Birbhum  
&  
Secretary, Birbhum District Book Fair  
Committee, 2009-10.


Memo No 17(15)/BDBF/2009-10.

Dated, the Suri, 03.11.2009.

Copy forwarded for information, with the request for wide circulation through their end: -

1. C.A. to the District Magistrate, Birbhum.
2. Secretary, Birbhum Zilla Parishad, Birbhum.
3. District Information & Cultural Officer, Birbhum.
4. Sub-Divisional Officer, Suri Sadar, Birbhum.
5. Chairman, Suri Municipality.
- ✓ 6. District Informatics Officer, N.I.C., Suri, Birbhum.

7-15. ....

  
03/11/09  
District Library Officer, Birbhum  
&

Secretary, Birbhum District Book Fair Committee, 2009-10.

**Schedule of Decorating Works and Superstructure of the Book Fair Pandal and Cultural Stage.**

Erection of Superstructure for Book Fair Pandal, stage for Cultural performances, with an open stage in the mid of the ground for 28<sup>th</sup> Birbhum District Book Fair, 2009-10 to be held at Suri Zilla School Maidan, Suri, Birbhum on and from 03.12.09 to 08.12.09.

1. The outer wall of the fair campus should be of G.I. sheet, preferably new condition, the superstructure to be erected with bamboo framework of height 8'-0" as per direction of the Birbhum District Book Fair Committee. The drawing is available with the office.
2. Book Stall: - a) 10'-0" x 10'-0" – 63 Nos.                      b) 10'-0" x 20'-0" – 7 Nos.

Each stall should be framed with good quality of bamboo with minimum 8' at the back side and 10' at the front side in Height. Roof of the stalls should be covered with Good quality fire retardant tarpaulin. Three walls and ceiling of the stalls be covered with colored cloth of good quality.

3. Each 10' x 10' stall should be provided with three selves of 'L' Pattern wooden rack of ten (10") inches width along with two chairs and one table (6'-0" x 1'-6") and for 10'-0" x 20'-0" stalls the number will be double. Inner side of the walls, ceilings and all racks and tables will be covered with cloth of good quality. Each stall is to be provided with a heavy curtain at front side.
4. Gate: -
  - i) One decorative gate (Main Gate) of standard size, 12' x 18' (Box type Gate).
  - ii) Two collapsible gates with 8'-0" width with proper locking arrangements along with a decoration at front side.
  - iii) One emergency gate to be opened in case of exigency. Provision of opening and entering of Fire Brigade Vehicle to be kept.

5. Stage: -

Stage will be of size of 35' x 25' at a height of 3'-0" ft. of platform from ground with good and stable condition and slanted upper height along with other required provision as per practice and direction of the Book Fair Committee, with 2 (two) green rooms in standard size at both sides of the stage.

The front of the stage at a clear distance of 10'-0" should be covered with good quality Hessian cloth including necessary frame work and supply of Hessian cloth for sitting arrangement at ground for a total area of 5,000 sq.ft.

6. One 4 side open stage measured 20' x 20' in the middle of the Book Fair Ground with beautiful decoration at a height of 2 (two) ft. of platform from ground with good and stable in condition and standard height of the roof along with other required provision and arrangements as per practice and direction of the Book Fair Committee with chairs and tables etc. for main office of the Book Fair Committee and for sitting of Hon'ble Guests and dignitaries.

On the day of the opening of the Book Fair i.e. on 3<sup>rd</sup> December, '09 only 250 pieces of cane chair to be supplied at the front of the opening stage and 15 pieces of V.I.P. chairs on the stage for opening programme which will be continued up to 8<sup>th</sup> Dec. '09 till end of the Book Fair in front of cultural stage.

**Rate for the total works to be quoted in a consolidated manner along with separates rates of each item.**

An amount of Rs. 4,000/- is needed to be submitted as Earnest Money in A/C Payee Draft to be drawn in favour of "BIRBHUM DISTRICT BOOK FAIR COMMITTEE FUND", Payable at "SURI".

  
District Library Officer, Birbhum

&  
Secretary, Birbhum District Book Fair  
Committee, 2009-10.

**Schedule of Electrical Works.**

Approximately 70 Nos. of Book Stalls are to be provided with Electrical light fitting and with maintenance for the period of the Book – Fair from 03.12.09 to 08.12.09 at Suri Zilla School Maidan, Suri, Birbhum and to the cultural stage adjacent to the Fair Campus.

Each stall should contain Tube light fittings.

Book Stall: -

- a) 10' – 0" x 10' – 0" – 63 Nos. - Two nos. of Tube Lights.
- b) 10' – 0" x 20' – 0" – 7 Nos. - Four nos. of Tube Lights.

At two entrances of the Book Fair ground there should be arrangement for sufficient lighting with tube lights & halogen in each gate.

At the stage for cultural programme there should be sufficient microphone, sound boxes, and other required materials, along with lighting arrangement for different nature of cultural programme including Theatrical / Lecture / Seminar etc. programme and others as per direction of the Book Fair Committee.

In the Fair Office situated in the middle position of the Book Fair ground there would be sufficient public address system for official works with one microphone, sound boxes, and Battery. Lighting arrangement in the open stage and Book Fair office to be provided with.


At the Fair ground and back side of the fair sufficient lighting arrangement to be provided with halogen and of metal lights. Rate per piece is also to be quoted.

Total lights required : Halozen-18, Metal-10, Tube light-205, Spot(1000w)-2 with Dimmer, Baby Spot-4 with Dimmer.

There should be arrangement for Generator ( 5 KV- 6 nos.) so that, in case of power failure business of the District Book Fair is not disturbed at any cost. Rate per hour of the stand by generator to be mentioned.

**Item wise rate along with the rate for the total works to be quoted in a consolidated manner.**

An amount of Rs. 1000/- is needed to be submitted as Earnest Money in A/C Payee Bank Draft to be drawn in favour of "BIRBHUM DISTRICT BOOK FAIR COMMITTEE FUND", Payable at "SURI".

  
District Library Officer, Birbhum  
&  
Secretary, Birbhum District Book Fair  
Committee, 2009-10.  
03/11/09