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Office of the District Magistrate &
Collector, Birbhum

ORDER

In partial modification of Order No. 716(70)/Genl(RG)-VIII-14, Dt. 31.03.2010, the distribution of work amongst the WBCS (Exe) Officers, now posted in the District Head Quarter is made as follows :-

Sl. No.	Name of Officer	Work allotted	Leave substitute
1	Sri Avajeet Roy, WBCS (Exe)	<ol style="list-style-type: none"> 1. Senior Deputy Collector 2. O/C Establishment Section 3. O/C, General (RG) including allotment of Flats & Quarters 4. O/C, D.P.A.C.C. 5. O/C, Resource Mobilization 6. P.V.R. matters. 7. Any other work to be assigned by the District Magistrate 	Sri Santosh Kr. Pal, WBCS (Exe)
2	Sri. Santanu Basu, W.B.C.S (Exe),	<ol style="list-style-type: none"> 1. Statutory functions of D.P.L.O 2. District Election including Municipal Election 3. MPLAD/BEUP/RSVY 4. Tourism 5. Commerce & Industries including DIC, KVI & Handloom 6. SSDA 7. LIGH 8. Dev. of Bakreswar Catchment Area & BKTPP matter 9. Food Processing 10. Town & Country Planning 11. Irrigation matter/Jatropha Cultivation /SESRU/Block Credit Plan/Sericulture/Fishery/ARD 12. All Banking matters 13. Pollution Control 14. Economic Census 15. Any other work to be assigned by the District Magistrate 	Sri. Sashi Kr. Chowdhury, W.B.C.S (Exe) D.P. & R.D.O.
3	Sri Asoke Kr. Roy, WBCS (Exe)	<ol style="list-style-type: none"> 1. Statutory functions of Special L.A.O 2. Any other work to be assigned by the District Magistrate. 	Sri Santosh Kr. Pal, WBCS (Exe)
4	Sri Sashi Kr. Chowdhury, WBCS (Exe)	<ol style="list-style-type: none"> 1. Statutory functions of D.P. & R.D.O. 2. S.S.K. / M.S.K. 3. Any other work to be assigned by the District Magistrate. 	Sri Asoke Kr. Roy, WBCS(Exe)
5	Sri Sudipto Bhattacharya, WBCS(Exe)	<ol style="list-style-type: none"> 1. O/C Horticulture 2. O/C Certificate 3. O/C Loan, Touzi & Cess 4. O/C Tank improvement 	Mr. Golam Asraf, WBCS(Exe)

		<ul style="list-style-type: none"> 5. O/C P.G Cell 6. O/C Library 7. O/C Urban Household Survey 8. O/C Birth & Death Registration 9. Any other work to be assigned by the District Magistrate 	
<u>6</u>	Sri Santosh Kumar Pal, WBCS (Exe)	<ul style="list-style-type: none"> 1. Statutory functions of Dy. Director, Small Savings 2. O/C Food 3. O/C, J.M. 4. Arms License 5. Explosive License 6. Law & Order matters 7. License for Video & Cinema Halls/Circus/Cultural programme/ Jatra 8. Amusement Tax 9. Any other work to be assigned by the District Magistrate 	Mr. Quazi Golam Mortuza, WBCS (Exe)
<u>7</u>	Smt. Pratima Das, WBCS (Exe)	<ul style="list-style-type: none"> 1. District Manager, WBSC & ST Dev. & Finance Corporation 2. Census 3. Any other work to be assigned by the District Magistrate 	Sri Biswanath Pal, WBCS (Exe) P.O. cum DWO, BCW
<u>8</u>	Sri Prabir Biswas, WBCS (Exe)	<ul style="list-style-type: none"> 1. Secretary, MLP 2. District SHG & Self Employment Officer 3. Federation & Cluster 4. Micro Finance to Self-Help Groups 5. O/C, JG including Education matters 6. O/C, Jawahar Navaday Vidyalaya 7. O/C, Kendriya Vidyalaya 8. Any other work to be assigned by the District Magistrate 	Mr. Pankaj Kumar Chandra, WBCS (Ex)
<u>9</u>	Mr. Manirul Islam, WBCS (Exe)	<ul style="list-style-type: none"> 1. R.T.O. & Secretary, RTA. 2. Any other work to be assigned by the District Magistrate 	Sri Utpal Chandra Pal, WBCS (Exe)
<u>10</u>	Mr. Abdul Hashid, WBCS (Exe)	<ul style="list-style-type: none"> 1. O/C, Disaster Management 2. Any other work to be assigned by the District Magistrate 	Mr. Quazi Golam Mortuza, WBCS (Exe)
<u>11</u>	Sri Pankaj Kumar Chandra, W.B.C.S (Exe.)	<ul style="list-style-type: none"> 1. O/C Land Looser Cases including L & L.R matters. 2. O/C, NVF including DDOs' function. 3. O/C, Labour including Child Labour. 4. O/C, Record Room. 5. O/C, Refugee, Relief & Rehabilitation 6. O/C, RTI Act. 7. Any other work to be assigned by the District Magistrate. 	Sri Ratan Chandra Mondal, W.B.C.S (Exe.)
<u>12</u>	Sri-Utpal Ch. Pal, WBCS (Exe)	<ul style="list-style-type: none"> 1. O/C, Revenue Munshikhana 2. Disciplinary matters 	Sri Pankaj Kumar Chandra,

		<ol style="list-style-type: none"> 3. Stamp Duty matters 4. Electricity Duty matters 5. SASPFUW 6. O/C. MDM 7. O/C. RTC 8. District Law Committee including District Legal Aid 9. O/C. Health & Family Welfare 10. Any other work to be assigned by the District Magistrate 	W.B.C.S.(Exe.)
13.	Sri Ratan Ch. Mandal, W.B.C.S. (Exe)	<ol style="list-style-type: none"> 1. Nezarath Deputy Collector including Judicial Accounts, Circuit House/Prasashan Bhavan/Telephone & Mobile phone matters 2. O/C, District Pool 3. Forms & Stationary 4. Secretary, Patharchapuri Mela Committee 5. Secretary Stadium Committee 6. Observation & Awards of National Programmes including Award distribution 7. District Youth Officer 8. O/C, Youth Parliamentary Affairs 9. BSK Prakalpa 10. Any other work to be assigned by the D.M., Birbhum 	Sri Utpal Chandra Pal, WBCS (Exe)
14.	Mr. Golam Ashraf, WBCS (Exe)	<ol style="list-style-type: none"> 1. O/C, Municipal Affairs 2. O/C, DUDA 3. Any other work to be assigned by the District Magistrate 	Mr. Abdul Hashid, WBCS (Exe)
15.	Mr. Quazi Golam Mortuza, WBCS (Exe)	<ol style="list-style-type: none"> 1. District Minority Officer including WBMDFC, Wakf Matters, Madrasah Matters 2. Any other work to be assigned by the District Magistrate 	Mr. Abdul Hashid, WBCS (Exe)

This order will take immediate effect.


 (SAUMITRA MOHAN)
 District Magistrate & Collector,
 Birbhum
 Dated : 14/07/2010

Memo No. 1370/56/Genl.(R.G.)-VIII-14,
 Copy forwarded for information and necessary action to the :-
 1-4) ADM (GEN)/ ADM(DEV)/ ADM (LR)/ ADM (ZP), Birbhum
 5-7) SDO, /Bolpur/Rampurhat/ Suri (Sadar)
 8-19) Sri/Smt. W.B.C.S. (Exe)
 20-54) Officer-in-Charge (All)
 55-56) O.S. / H.A., Birbhum Collectorate
 Make over copy to CA to D.M., Birbhum


 (SAUMITRA MOHAN)
 District Magistrate & Collector,
 Birbhum